

## BA-PHALABORWA MUNICIPALITY MEMORANDUM - BUDGET AND TREASURY \_

To : Prospective service provider

From : SCM /stores
Date : 21/08/2023

Enquiries : Procurement Office Telephone : 015 780 6361/62

Ref :REQ3551

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices No.3 Nyala Street, Phalaborwa not later than 29/08/2023 at 12H00

Please number your quotes (Your Ref no) The following conditions will apply:

- > Price (s) quoted must be valid for at least thirty (30) days from date of your offer.
- > The municipality retains the prerogative to reject any quotes it deems to be excessive
- > A firm delivery period must be indicated.
- > Tax Clearance Pin
- > A service provider be registered with central supplier database (CSD)
- > Completed MBD4 (Declaration of Interest) Form
- > Evaluation criteria: 80/20 (Whereby 80 is for price and 20 is for Objective goals)

20 is further evaluated: 20 for 100% Black owned;

18 for +51% Black owned; and 14 for Less than 51% Black owned